

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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February 25, 2003

FROM: JOHN F. MICHAELSON
County Administrative Officer

**SUBJECT: AMENDMENTS TO EMPLOYMENT CONTRACTS FOR SUPPORT SERVICES
TO THE FIRST DISTRICT**

RECOMMENDATION: Approve amendments to employment contracts for support services to the First District Supervisor as follows:

<u>CONTRACTOR</u>	<u>CONTRACT NO.</u>
Anthony Adams	02-354 A-2
Daniel Ollila	00-1232 A-2

BACKGROUND: The First District has requested the above actions that amend the current employment contracts for the individuals listed above.

For Anthony Adams, the first amendment to his contract included a provision for cell phone allowance. This amendment modifies the salary from a bi-weekly amount to an hourly rate as the number of contractor hours is expected to decrease. This amendment also provides retention of participation in the Benefit Plan as provided to employees scheduled for eighty hours per pay period, regardless of the number of hours worked, however, leave accruals will be prorated.

For Daniel Ollila, the first amendment to his contract included the provision of a 3% salary increase in lieu of a 5% step increase and also provided for a cell phone allowance. This amendment modifies the salary from a bi-weekly amount to an hourly rate and removes the auto allowance, as the contractor duties will be modified from field duties to staff duties.

REVIEW BY OTHER DEPARTMENTS: This item has been reviewed by County Counsel (Andy Hartzell, Deputy County Counsel) on February 18, 2003, and the County Administrative Office (Kathy Kubesh, Administrative Analyst) on February 18, 2003.

FINANCIAL IMPACT: These amendments will result in a reduction of salary and benefit cost of approximately \$3,168 for the remainder of the year.

PRESENTER: John F. Michaelson (387-5418)

Record of Action of the Board of Supervisors

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